



QUEST ACADEMY GOVERNING BOARD MEETING MINUTES
4025 N. Rancho Dr.
Las Vegas, NV 89130
www.questlv.com

Microsoft Teams Meeting Tuesday, January 19, 2021 at 5:30pm

Join on your computer or mobile app

[Click here to join the meeting](#)

In compliance with the Governor's Emergency Directives related to COVID-19, the November 17, 2020 Meeting of the Quest Academy Governing Board was conducted virtually and livestreamed.

BOARD MEMBERS PRESENT (via video):

Kelle Snow, President
Wilfredo Batista, Vice President
Edward Jimenez, Treasurer
Lynn Hanrahan, Member

ABSENT:

None

QUEST LEADERSHIP STAFF PRESENT (via video):

Janelle Veith, Principal
Rich McNeel, Controller
Melissa Hester, Registrar
Jean Jones, Human Resources
Jackie Working, Student Support Director

MEMBER OF THE PUBLIC (via video):

None

Agenda Item 1: Ceremonial Items: Call to Order, Roll Call, and Pledge of Allegiance

President Snow called the meeting to order at 5:33 p.m. with attendance as reflected above.

Agenda Item 2: Public Comment #1: [00:02:52]

None

Agenda Item 3: Approval of the November 17, 2020 meeting minutes. [00:03:00]

President Snow asked if there were any corrections needed on the minutes presented.

Motion: Member Batista made a motion to approve the November 17, 2020 Board Meeting Action Minutes. Member Hanrahan seconded the motion. There was no further discussion. The motion carried unanimously.



Agenda Item 4: Academic Report: Staff will provide information related to the academic state of the school. [00:04:04]

a. SPCSA Site Evaluation

Janelle Veith, Principal, provided a summary of the SPCSA Site Evaluation of Quest conducted on November 19, 2020.

Member Hanrahan complimented the staff on the growth since the previous evaluation.

b. Assessment Calendar [00:14:01]

Janelle Veith, Principal, updated the Board regarding the state extending the WIDA Access assessment window through April 2, 2021 and updated the Quest assessment calendar to reflect the change.

Motion: Member Batista made a motion to approve the amended assessment calendar to extend the WIDA Access assessment window to April 2nd, 2021. Member Jimenez seconded the motion. There was no further discussion. The motion carried unanimously.

c. Quarterly Discipline Report [00:17:41]

Janelle Veith, Principal, provided the 2nd quarter discipline report as required by NRS 392.462.

Agenda Item 5: COVID-19 In Person Learning Guidance [00:19:15]

Principal Veith updated the Board on the current SPCSA guidance, Governor's announcements, and vaccinations in the school setting. Principal Veith reviewed the current hybrid model and number of students attending in person and the plan to stagger remaining grades.

Member Batista inquired about what other schools have been doing in the area.

Motion: Member Batista made a motion for the school to continue the hybrid learning model currently implemented and add additional grade levels as presented. Member Hanrahan seconded the motion. There was no further discussion. The motion carried unanimously.

Agenda Item 6: Enrollment Overview [00:32:56]

Melissa Hester, Registrar, provided a status report on current and previous enrollment. She reviewed marketing strategies and what has worked historically.

Member Batista asked about the referral program and possible public perception. Ms. Hester will look into his questions and follow up at the next enrollment status update.

Member Batista asked what type of partnerships or if Quest had done any for marketing and enrollment opportunities. Staff gave information on previous partnerships and is willing and eager to explore more opportunities.



President Snow asked about the drop in referral rate from the previous school year and for a breakdown regarding new enrollments and what was marked in packets for how they heard about Quest.

Agenda Item 7: Financial Report: Staff will provide information related to the financial state of the school [00:58:40]

a. Quarterly Financial Report

Rich McNeel, Controller, provided information on the 2nd quarter financial report.

Motion: Member Batista motioned to approve the quarterly financial report as presented. Member Jimenez seconded the motion. There was no further discussion. The motion carried unanimously.

b. Formal acknowledgement of resolution passed regarding Josh Kern as signatory and negotiator for the Alexander campus property sale. [01:20:35]

Rich McNeel, Controller, reviewed and provided formal acknowledgement of the resolution that was signed by board members and the bylaws that allowed the resolution.

Member Jimenez asked about avenues the school had taken to have the lien forgiven. Mr. McNeel provided further information.

c. Bank Signatories [01:23:56]

Rich McNeel, Controller, requested signatories Janelle Veith and Jackie Working to be assigned for the bank account that will hold \$50,000 per the SPCSA request.

Motion: Member Jimenez motioned to approve the resolution to assign signatories as Janelle Veith and Jacquelyn Working to the \$50,000 good faith bank account established in the November 17, 2020 Meeting of Quest's Board. Member Hanrahan seconded the motion. There was no further discussion. The motion carried unanimously.

d. Capital Improvement Plan [01:26:51]

Rich McNeel, Controller gave an overview of the requirement to submit a capital improvement plan each year. Quest is including the fencing, grading, turf, and playground in the capital improvement plan for fiscal year 2022.

Motion: Member Hanrahan made a motion to approve the Capital Improvement Plan for FY2020-21 as presented. Member Jimenez seconded the motion. There was further discussion from Member Batista to clarify the wording of the motion to state capital improvement plan. The motion carried unanimously.

Agenda Item 8: Public Comment [01:39:51]

None



Adjournment [01:40:20]

The meeting was adjourned at 7:13 p.m.