



GOVERNING BOARD MEETING MINUTES

4025 N. Rancho Drive
Las Vegas, Nevada 89130

www.questlv.com

Receiver: Josh Kern

Friday, March 16, 2018 , at 5:00 PM
Quest Governing Board/Receiver Meeting

Ceremonial Items

1. Call to Order by Mr. Josh Kern
2. Pledge of Allegiance
3. Roll Call

Josh Kern, Receiver
Janelle Veith, Principal
Stephanie Brown, Site Administrator
Dana Parks, Controller
Sharon Maynard, Counselor
Ken MacRae, Facilities
Tyler Cauthen, SPTA
Ann Vanleuven, Community Liaison

4. No public comment.

5. **Action Items:** The Receiver will hold Review, Discussion, and Possible Action on the following items.

- March 16, 2018 agenda
- Approval of June 7, 2017 and February 12, 2018 Meeting Minutes
- K-3 Literacy Plan
- Academic Improvement Program-Discussion of corrective action and solicitation of suggestions as required by AB 49
- Facilities (sidewalk, fence, field, playground, kitchen)

Mr. Kern motioned to approve the March 16, 2018 agenda and its entirety. Mr. MacRae seconded the motion, and the motion carried.

Ms. Veith provided a summary of the K -3 Literacy plan based on requirements of SB 391 with the goal of all students to be proficient in reading by 3rd grade. Quest Academy will assess



students within 30 days of enrollment to identify deficiencies and create reading plans for students in need. (Discussion only)

- a) Academic Improvement Program: Discussion as required by AB 49.

Mr. Kern asked for feedback from those in attendance regarding the current academic plan. Mr. MacRae expressed that in the 2016-17 school year the staff was unsure footing, but this year they have felt more secure with facilities and finances. Ms. Veith expressed with academic improvement plan, teachers struggle from time to time, but see kids working hard and see the support of the coaches and principal in classrooms. Mrs. Maynard expressed that she has seen more interest in teacher and student growth this year than in the previous school year. Ms. Jones shared that the key to a successful academic plan is the buy-in. All parties must be committed to our motto “Where Every Student Matters.” Quest has seen an increase in accountability and in parent buy-in, especially with the K-3 reading plan.

6. **Capital Improvement** (review, discussion, possible action) presented by Ken MacRae, Facilities Manager

- a. **Fencing and Sidewalk Construction:** Mr. MacRae presented bid proposals and summary of cost regarding the sidewalk and fencing project for the prospective playground. The cost of all sidewalks is \$11,000 which includes middle sidewalk, but that is not needed at this time. The lower cost is \$6,000. He then explained the importance of starting construction so that the parents and students can see that construction has begun and to deter other tenants from parking in the field. Mr. Kern motioned to approve the sidewalk project to be paid out of non-DSA funding with work to start as soon as possible, and to table the fencing. Sharon Maynard seconded the motion, and the motion carried.
- b. **Field Project and Playground:** Mr. Kern asked Mr. MacRae to address the field project. Mr. MacRae stated that originally the price quote for the turf was originally \$97,000, but since the playground is not in yet, the cost of the turf went up to \$139,000. Grading the dirt in preparation for the installation is \$30,000 with grading high on the west side of the field, and low on the east side. Ms. Jones stated that she had completed and submitted a grant to Kaboom Playground. Kaboom is an American non-profit organization that helps communities build playgrounds for children. If Quest is confirmed as a recipient, we will be responsible for the \$8,500 community contribution. An email and conference call will be forthcoming within the next couple of weeks. Ms. Vanleuven responded that the PTO dba Community Parent Advisory Community will donate the \$8500.00 to pay for the upfront cost to Kaboom. (Discussion only).
- c. **Kitchen:** Mr. MacRae stated that we must have a warming kitchen in place for the start of the 2018-2019 school year. Mr. Kern requested that Mr. MacRae to give him a



detailed project schedule from the vendor(s) he will then work with Mr. MacRae the following week on the next steps.

Budget Considerations for Capital Improvements

Mr. Kern asked Ms. Parks if Quest's budget can accommodate the cost of the kitchen. Ms. Parks responded that the budget for capital improvement plans are not currently in the projected budget. The budget is for current student enrollment. She then stated that if the school does not have a kitchen, we may lose NSLP next year. Installation will take all summer. To start by June 1, we'll need approval to begin construction by April 1st. After Care money has been set aside for items benefitting After Care. Quest has raised enough funds to install fencing and the field/sidewalk. The following are a list of priorities:

- Sidewalk (non DSA)
- Fence (non DSA)
- Kitchen (need funding)
- Playground (PTO) (Kaboom)
- Field and grading (need funding)

Mr. MacRae shared information regarding parent concerns with lunches. He then expressed the need to begin construction on the new kitchen for next year. He stated he would need to get more bids and be ready to begin construction by May 25th. Mr. Kern requested a resubmission of the scope of work for the improvements. Mr. MacRae responded that he would provide the scope of work: Phase 1: fence/sidewalk; Phase 2: field; and will acquire bids for the kitchen.

Mr. Kern expressed the need for help from the school to find alternative means of funding for facility improvements. He then motioned for adjournment of meeting, and the motioned carried.

7. Adjournment at 5:59 p.m.