



QUEST ACADEMY GOVERNING BOARD MEETING MINUTES: APPROVED

4025 N. Rancho Drive
Las Vegas, Nevada 89130
702-631-4751

<http://www.questlv.com/quest-board-information.html>

Tuesday, July 18th, 2023 at 5:30 PM Pacific Time (US and Canada)
Quest Governing Board Meeting
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BOARD MEMBERS PRESENT (via video)

Will Batista, Chair

Matt Frye, Treasurer

Shawn Smith, Member

ABSENT

Desiree Banks, Vice Chair

Terri Johnson, Secretary

QUEST LEADERSHIP STAFF PRESENT (via video)

Janelle Veith, Principal

Wendy Siedlecki, Accounting Specialist

Jean Jones, Human Resources

MEMBERS OF THE PUBLIC (via video)

Steve Higgins, Higgins and Associates

Crystal Whitfield



Agenda

1. Call to Order, Roll Call, and Pledge
Chair Batista called the meeting to order at 5:40 pm and Principal Veith called roll with attendance as reflected above. A quorum was present.
2. Public Comment #1. *Public Comment will be taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. See NRS 241.020. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Governing Board Chair may allow additional public comment at her discretion. Public Comment #2 will provide an opportunity for public comment on any matter not on the agenda.*

Action Items: The Governing Board will hold discussion on the following items. Action may or may not be taken on these items. When applicable, supporting documentation will be provided to the public and be available at <http://www.questlv.com/quest-board-information.html>

3. Consent Agenda
 - a. Approval of May 16th, 2023 meeting minutes
 - b. Title I Parent-School Compact SY2324
 - c. Special Education Manual SY2324
 - d. English Learner Plan SY2324
 - e. Local Literacy Plan SY2223 and SY2324
 - f. Restorative Justice Plan SY2324
 - g. Parent and Student Handbook SY2324
 - h. Personnel Policy Manual SY2324
 - i. Wellness Policy SY2324
 - j. McKinney-Vento Policy SY2324
 - k. Foster Care Policy SY2324
 - l. School Board Certification of Compliance with the Organizational Performance Requirements of the SPCSA for SY2223

Chair Batista stated what was on the consent agenda.

Motion: Member Frye made a motion to approve the consent agenda items as presented. Member Smith seconded the motion. There was no further discussion. The motion carried unanimously.

Due to Member Frye having a time constraint, Item #5 and #6 were moved to be before the Academic Update.



4. (formerly Item #5) Financial Report: Leadership Staff will provide information related to the financial state of the school.
 - a. Financial update
 - b. Quarterly Financials: Quarter 4-for possible action

Steve Higgins of Higgins and Associates provided a financial update on the school. He also addressed the increase of PERS effective July 1st, 2023. Member Batista asked about the field project and its' effect on the financials. Member Batista acknowledged the huge improvement in the financials over the past few years.

Steve Higgins presented the 4th quarter financials for the 2022-2023 school year.

Motion: Member Frye made a motion to approve the school year 2022-2023 quarterly financial report for the fourth quarter as presented. Member Smith seconded the motion. There was no further discussion. The motion carried unanimously.

5. (formerly Item #6) Staff Compensation Amendments for SY2324
 - a. Pay Scale
 - b. Paid Time Off

Principal Veith provided information on the new school budget and the impact for staff compensation. Compensation was an important factor with the school's staffing issues in 22-23. This had an effect on student performance. Principal Veith shared feedback from staff surveys as well as a focus group in regards to staff compensation and school improvement. Then, the proposed salary schedule was explained and reviewed.

Motion: Member Frye made a motion to approve the Quest Academy salary schedule as presented. Member Smith seconded the motion. There was no further discussion. The motion carried unanimously.

Member Frye had to leave the meeting at 6:11 p.m. Quorum was lost before 5b so 5b was an action item and therefore tabled. The meeting continued with information and discussion only items.

6. (formerly Item #4) Academic Report: Leadership Staff will provide information related to the academic state of the school.
 - a. Academic update
 - b. Quarterly Discipline Report

Principal Veith provided the board with an update on Spring MAP testing. Areas of strength were highlighted to include Kindergarten proficiencies and middle school science growth. Areas for growth were identified as well utilizing a root cause analysis with the school student support team along with action steps to address areas for growth in the upcoming school year. Middle school maintained a solid growth curve. The 3rd to 5th grade band in elementary showed areas of weakness in growth and that would most likely be reflected in the SBAC scores. Staff



Shortages severely affected growth. Member Smith inquired about the low 3rd grade reading scores and what was the cause.

Principal Veith provided the board with the discipline report for the 4th quarter broken down to demographics.

7. Legal Representation for Quest Academy

This item was tabled due to it being an action item and quorum was lost earlier in the meeting.

8. Facilities Report: Leadership Staff will provide information related to the school facilities to include:

- a. Summer Improvements
- b. Playground Progress Update
- c. Gymnasium Flooring Upgrade

Principal Veith and Wendy Siedlecki provided the board with updates on improvements in the facility being completed over the summer. The field was completed and passed all inspection. The athletic department was looking into partnerships to find affordable new flooring for the gym and an update will be given at a later date.

9. Transportation Plan

This item was tabled due to it being an action item and quorum was lost earlier in the meeting.

10. Public Comment #2.

Crystal Whitfield provided public comment in support of Quest's mission and the board supporting staff with salary increases for the upcoming year.

11. **Adjournment**

Chair Batista adjourned the meeting at 6:39 p.m.